

***Committee Member Binder moved to approve the Consent Calendar, seconded by Committee Member Sifuentes, and carried on a roll call vote as follows:***

**AYES:**            ***Committee Member – Binder, Brower, Sifuentes***  
**NOES:**           ***Committee Member – None***

## **ADMINISTRATIVE ITEM**

### 2. Updates to the Tree Policies and Guidelines Manual

Cari Dillman, Community Services Manager, and Kanami Otani, Dudek Urban Forest Planner, provided a PowerPoint presentation.

Staff and Ms. Otani responded to questions from the Committee regarding the notification process for non-emergency removals, public outreach methods, the structure of tree pits vs. tree wells, responsibility for inspection of nursery stock, and the process for making future updates to the Manual.

Chair Brower invited public comment.

Senior Administrative Assistant Ross announced that no written public comment had been received on this item.

There were no requests to speak.

***Committee Member Binder moved to recommend that the Community and Human Services Commission approve the Tree Policies and Guidelines Manual as presented, seconded by Chair Brower, and carried on a roll call vote as follows:***

**AYES:**            ***Committee Member – Binder, Brower, Sifuentes***  
**NOES:**           ***Committee Member – None***

## **ADJOURNMENT**

Committee Member Brower adjourned the meeting of the Tree Committee at 6:53 PM.

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Nancy Brower  
Committee Chair

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Dawn Bonnell Ross  
Recording Secretary