

**CLAREMONT COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

Wednesday, February 4, 2026 - 7:00 PM

Video Recording is Archived on the City Website

<https://www.claremontca.gov/Government/City-Council/Watch-a-Meeting>

CALL TO ORDER:

Chair Sifuentes called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

COMMISSIONER: BINDER, BROWER, MORA,
ROSELLE, SCOTT TOUX, SIFUENTES, SILVA

ABSENT

COMMISSIONER: None

ALSO PRESENT

Michelle Castillo, Management Analyst
Patricia Cisneros, Senior Administrative Assistant
Eric Ey, Recreation and Human Services Manager
Kristin Mikula, Community Services Manager
Isaac Quintero, Solid Waste Supervisor
Dawn Ross, Senior Administrative Assistant
Amber Tudor, Program Coordinator
Melissa Vollaro, Recreation and Human Services Director

CEREMONIAL MATTERS, ANNOUNCEMENTS, AND PRESENTATIONS

This item starts at 00:01:00 in the archived video.

Isaac Quintero, Solid Waste Supervisor, and Kristin Mikula, Community Services Manager, provided a presentation on organic recycling and edible food recovery programs provided by the City in compliance with Senate Bill 1383.

Abby Pascua, AgingNext CEO, and Eddie Tapia and Laura Galindo, Resource Specialists and Case Managers, provided a presentation on the agency's senior case management services.

Katherine Loeser, Claremont Helen Renwick Library Manager, shared Library updates and upcoming events during the month of February.

PUBLIC COMMENT

This item starts at 00:46:53 in the archived video.

Chair Sifuentes invited public comment.

Dawn Ross, Senior Administrative Assistant, announced that no written public comment had been received.

There were no requests to speak.

Chair Sifuentes closed public comment.

CONSENT CALENDAR

This item starts at 00:49:11 in the archived video.

Commissioner Silva pulled Item No. 4 from the Consent Calendar.

Chair Sifuentes invited public comment on Consent Calendar Items No. 1–3.

Dawn Ross, Senior Administrative Assistant, announced that no written public comment had been received on Consent Calendar Items No. 1–3.

There were no requests to speak.

Chair Sifuentes closed public comment.

Commissioner Scott Toux moved to approve Consent Calendar Items No. 1–3, seconded by Commissioner Brower, and carried on a roll call vote as follows:

AYES: ***Commissioner – Binder, Brower, Mora, Roselle, Scott Toux, Sifuentes, Silva***
NOES: ***Commissioner – None***

1. Community and Human Services Commission Meeting Minutes of December 3, 2025
Approved and filed the Community and Human Services Commission meeting minutes of December 3, 2025.
2. Committee Meeting Minutes
Received and filed the various committee meeting minutes.
3. Tree Plantings and Removals for October and November 2025
Received and filed the tree plantings and removals report for October and November 2025.
4. City Emergency Operations Plan
Item removed from the Consent Calendar.

ITEM REMOVED FROM THE CONSENT CALENDAR

4. City Emergency Operations Plan

This item starts at 00:51:14 in the archived video.

Jeremy Swan, Community Services Director, responded to questions from the Commission regarding how the City will communicate with residents during an emergency if cell phone and internet services are down; if there are local services with broader reach, similar to the old Emergency Broadcast System; the Commission's possible involvement in future development of Plan details, particularly related to the sections addressing populations with access and functional needs and at-risk individuals; and whether any Claraboya residents attended the Emergency Preparedness Ad Hoc Committee meetings.

Chair Sifuentes invited public comment on Consent Calendar Item No. 4.

Dawn Ross, Senior Administrative Assistant, announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Sifuentes closed public comment.

The Commission received and filed the report.

ADMINISTRATIVE ITEM

5. **2025 Homeless Services Update**

This item starts at 01:01:51 in the archived video.

Michelle Castillo, Management Analyst, presented an update on the City's homeless programs and services offered and provided in 2025.

Management Analyst Castillo responded to questions from the Commission regarding public perception that the City does not provide enough services to the homeless population, how to communicate to the community appropriate courses of action for dealing with homeless issues, how the City's new partnership with the Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) came about, the roles of the different agencies with which the City partners and possible duplication of services provided, types of services offered that are met with the most reluctance or resistance, the best person to whom to refer individuals interested in receiving services, how often the L.A. CADA team is in Claremont, and tracking of services provided to individuals for the first time versus repeat or follow-up engagement.

Chair Sifuentes invited public comment.

Dawn Ross, Senior Administrative Assistant, announced no written public comment had been received on this item.

There were no requests to speak.

Chair Sifuentes closed public comment.

The Commission received and filed the report.

Staff

DIRECTORS' REPORT

This item starts at 01:22:22 in the archived video.

Melissa Vollaro, Recreation and Human Services Director, reported on:

- TAC/YAC Field Trip Recap
- 2026 Greater Los Angeles Homeless Count Recap
- Special Needs & Inclusion Movie Night Recap
- Winter/Spring 2026 Activity Guide
- 36th Annual Making Change Contest
- Scam Stoppers Breakfast
- March–April 2026 Programming
- Summer 2026 Camp Claremont
- 4th of July Celebration Contests
- CHWP Bench Sponsorship Program

Jeremy Swan, Community Services Director, reported on:

- Larkin Park Playground Update
- Urban Forest Update
- Holiday Closure
- Claremont Dial-a-Ride Update
- Sewer & Sanitation Rate Studies
- Open/Upcoming Bids

Commission/Committee

Commissioner Brower reported that at their December 10, 2025 meeting, the Committee on Aging selected Claudia Pinter-Lucke as Chair and Raquel Hickernell as Vice Chair for the 2025-26 term. The Committee voted to hold two excursions next summer: a visit to the Nixon Library and the Route 66 Adventure, a guided tour of Route 66 and quirky roadside attractions.

ADJOURNMENT

Chair Sifuentes adjourned the meeting of the Community and Human Services Commission at 8:57 PM. The next regular meeting of the Claremont Community and Human Services Commission will be held on Wednesday, March 4, 2026, at 7:00 PM.

Brisa Sifuentes, Chair

ATTEST:

Dawn Bonnell Ross, Recording Secretary