

CLAREMONT CITY COUNCIL

SPECIAL MEETING AGENDA

“We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community.”

City Council Chamber
225 Second Street
Claremont, CA 91711



Wednesday
November 12, 2025
6:30 PM

COUNCILMEMBERS

COREY CALAYCAY
MAYOR

JED LEANO

ED REECE

JENNIFER STARK

SAL MEDINA

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When public comment is announced, please proceed to the podium one by one.

E-MAIL/MAIL

Written comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Email: cityclerk@claremontca.gov. Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - www.claremontca.gov.

For assistance, comments, or more information please contact the City Clerk's Office:

email: cityclerk@claremontca.gov; phone: (909) 399-5461 or (909) 399-5463.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL**CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS****Recognition:**

Sagehen Civic Scholars Program Interns

Announcements:

Claremont Helen Renwick Library Updates
Outside Public Agency Representative Updates

FEDERAL HOLIDAYS

Thanksgiving, November 27, 2025

MAYOR AND COUNCIL**Council Item****1. APPOINTMENT OF A MEMBER TO THE TRAFFIC AND TRANSPORTATION COMMISSION**

Recommendation: The City Council Ad Hoc Selection Committee recommends the City Council appoint Julio "Alex" Lara to the Traffic and Transportation Commission for a term to expire August 31, 2027.

Council Assignment Reports

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/Government/City-Council/Council-Appointments>.

CITY MANAGER REPORT**PUBLIC COMMENT**

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

2. ADOPTION OF A RESOLUTION APPROVING CITY WARRANT REGISTERS

Recommendation: Staff recommends the City Council A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated November 6, 2025.

Attachment(s): Resolution Approving City Warrant Register Dated November 6, 2025

3. CITY COUNCIL MINUTES OF OCTOBER 28, 2025 (REGULAR)

Recommendation: Staff recommends the City Council approve the regular City Council meeting minutes of October 28, 2025.

Attachment(s): Draft Regular Meeting Minutes of October 28, 2025

4. CANCELLATION OF THE DECEMBER 23, 2025 REGULAR CITY COUNCIL MEETING

Recommendation: Staff recommends the City Council cancel the regular City Council meeting of December 23, 2025.

5. 2024 SUSTAINABILITY ANNUAL REPORT (FUNDING SOURCE: VARIOUS)

Recommendation: Staff recommends the City Council receive and file the 2024 Sustainability Annual Report.

Attachment(s): 2024 Sustainability Annual Report

6. AWARD OF CONTRACT TO MK SMITH CHEVROLET FOR THE PURCHASE OF SIX FLEET VEHICLES (FUNDING SOURCES: MOTOR FLEET, CEMETERY, AND SANITATION FUNDS)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to enter into agreement with MK Smith Chevrolet in the amount of \$331,530.80 for the purchase of six fleet vehicles; and
- B. Appropriate \$75,000 from the Motor Fleet Fund to fully fund the recommended purchases and vehicle upfits.

7. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH LOS ANGELES TRUCK CENTER, LLC FOR TWO CNG SIDE LOADER SANITATION TRUCKS (FUNDING SOURCE: SANITATION FUND)

Recommendation: Staff recommends the City Council authorize the City Manager to enter into an agreement with Los Angeles Truck Center, LLC to purchase two CNG Autocar ACX42 trucks in the amount of \$998,002.86.

8. AWARD OF CONTRACT TO VICTOR STANLEY, INC. FOR THE PURCHASE OF DUAL-STREAM WASTE RECEPTACLES AT IDENTIFIED BUS STOPS WITHIN THE CITY (FUNDING SOURCES: FOOTHILL TRANSIT BUS STOP ENHANCEMENT PROGRAM GRANT AND PROPOSITION C FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to execute an agreement with Victor Stanley, Inc. in the amount of \$42,696.53 for the purchase of twelve dual-stream waste receptacles; and
- B. Appropriate \$40,000 in Foothill Transit Bus Stop Enhancement Program funding and \$2,696.53 from the City's Proposition C Fund to fully fund the purchase.

Attachment(s): List of Proposed Receptacle Locations

9. AUTHORIZATION TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH BPR CONSULTING GROUP AND ENTER INTO AN AGREEMENT WITH WILLDAN FOR PROFESSIONAL BUILDING DIVISION SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to execute an amendment to the existing professional services agreement with BPR Consulting Group, increasing the compensation by \$350,000 for a total contract amount of \$750,000;
- B. Authorize the City Manager to enter into an agreement with Willdan in the amount of \$200,000 for Building Division Services; and
- C. Appropriate \$550,000 from the unassigned General Fund balance in 2025-26 to fully fund these agreements.

10. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH RRM DESIGN GROUP FOR OBJECTIVE DESIGN STANDARDS (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council authorize the City Manager to enter into an agreement with RRM Design Group in the amount of \$188,474 to prepare objective design standards, and authorize a ten percent contingency of \$18,847, for a total authorized amount of \$207,321.

11. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH INDPSOLUTIONS LLP FOR GEOTECHNICAL ENGINEERING, SPECIAL INSPECTION, AND MATERIAL TESTING SERVICES FOR THE CLAREMONT POLICE DEPARTMENT FEMALE LOCKER ROOM ADDITION PROJECT (FUNDING SOURCE: GENERAL FUND)

- Recommendation:** Staff recommends the City Council:
- A. Authorize the City Manager to execute an agreement with Indpsolutions LLP in the amount of \$119,974.80 for geotechnical engineering, special inspection, and material testing for the Claremont Police Department Female Locker Room Addition Project;
 - B. Authorize a five percent project contingency of \$5,998.74; and
 - C. Appropriate \$125,973.54 from the Unassigned General Fund balance to fully fund the agreement.

PUBLIC HEARINGS - None

ORDINANCES - None

ADMINISTRATIVE ITEMS

12. 2026 COMMUNITY BASED ORGANIZATION GENERAL SERVICES AND HOMELESS SERVICES/CRITICAL NEED PROGRAM FUNDING (FUNDING SOURCE: AMERICAN RESCUE PLAN ACT)

- Recommendation:** Staff recommends the City Council review and approve the 2026 Community Based Organization (CBO) funding recommendations made by the Community and Human Services Commission, consisting of \$100,500 for General Services programs, and \$60,000 for Homeless Services/Critical Need programs, listed in Attachment A to the report.

Attachment(s): 2026 CBO General and Homeless Program Recommendations
Excerpt from the Draft 11-05-25 CHS Commission Meeting Minutes

13. LONG RANGE FINANCIAL PLAN

- Recommendation:** Staff recommends the City Council receive and file the Long Range Financial Plan.

Attachment(s): Long Range Financial Plan

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS/COMMITTEES

Public Art Committee Vacancy

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, NOVEMBER 25, 2025, AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

A SPECIAL JOINT MEETING OF THE CLAREMONT CITY COUNCIL AND THE CLAREMONT UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS SCHEDULED TO BE HELD ON THURSDAY, NOVEMBER 13, 2025 AT 170 WEST SAN JOSE AVENUE, BEGINNING AT 6:00 P.M.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

Special Joint Meeting between the Claremont City Council and the Claremont Unified School District Board of Education, Thursday, November 13, 2025, beginning at 6:00 PM

State of the State Presentation by Senator Sasha Renee Perez

Helen Renwick Library Program and Activities Update

Outside Public Agency Representative Updates

Resolution Approving City Warrant Registers Dated November 20, 2025

Draft Minutes of November 12, 2025 Regular City Council Meeting and November 13, 2025

Special Joint Meeting with the Claremont Unified School District Board of Education

Award of Contract for Russian Village Traffic Calming

Award of Contract for the Padua Hills Theater Pergola Repair Project

Amendment to Legal Services Agreement with Liebert Cassidy Whitmore to Increase Compensation

Adoption of the California Building Codes

Adoption of Community Development Block Grant 2026-27 Budget and Program Amendment

Ordinance Amending Title 18 of the Claremont Municipal Code - Prohibited Form of Signs for the Commercial Freeway Zone

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 or 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON NOVEMBER 6, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: November 13, 2025