

**COMMITTEE ON AGING  
MEETING MINUTES**  
Wednesday, December 13, 2023 – 12:00 PM  
Joslyn Center

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**CALL TO ORDER** Chair Rodriguez called the meeting to order at 12:05 PM.

**ROLL CALL**

**PRESENT** RODRIGUEZ (CHAIR), AMBROSE, GOLDMAN, LEONHARD,  
MOWBRAY, PINTER-LUCKE, PATTISON (CSF)

**ABSENT** ESCHLEMAN (VICE CHAIR), COYE, MARSENICH, PASCUA (AN)

**ALSO PRESENT** Nancy Brower, Community & Human Services Commission Liaison  
Christina Delgado, Program Coordinator  
Eric Ey, Human Services Manager  
Jennifer Helé, Human Services Supervisor  
Jennifer Stark, City Council Liaison

**CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS**

Senior Program Supervisor Jennifer Helé welcomed new Committee Member Claudia Pinter-Lucke.

**PUBLIC COMMENT**

Chair Rodriguez invited public comment.

Jennifer Helé, Human Services Supervisor, announced that one written public comment had been received.

There were no requests to speak.

**CONSENT CALENDAR**

Chair Rodriguez invited public comment on the Consent Calendar.

There were no requests to speak.

1. Committee on Aging Meeting Minutes of September 13, 2023  
Approved and filed the Committee on Aging Meeting Minutes of September 13, 2023.
2. Receipt of Consulting Nutrition Services and Quality Assurance Monthly Summaries for August, 2023-October, 2023  
Approved and filed the Consulting Nutrition Services and Quality Assurance monthly summaries for August 2023 – October 2023.

**Committee Member Ambrose moved to approve the Consent Calendar, seconded by Committee Member Mowbray, and carried on a roll call vote as follows:**

**AYES:**        **Committee Member – Rodriguez, Ambrose, Goldman, Leonhard, Mowbray, Pinter-Lucke, Pattison**

**NOES:**        **Committee Member – None**

**ABSENT:**     **Committee Member – Eschleman, Coye, Marsenich, Pascua**

**ADMINISTRATIVE ITEM**

**3. Review Policies and Procedures**

Jennifer Helé, Human Services Supervisor, and Eric Ey, Human Services Manager, went over the Committee’s Policies and Procedures to clarify the Committee’s roles and policies as a Brown Act Committee.

Chair Rodriguez invited public comment.

There were no requests to speak.

***The Committee received and filed the report.***

**REPORTS**

Committee Reports

A. Committee Members  
None.

B. City Council Liaison  
Council Member Stark shared updates about multiple City projects.

C. Community and Human Services Commission Liaison  
Commissioner Brower shared updates about multiple projects that the Human Services and Community Services staff are working on.

D. Community Senior Foundation, Inc. Liaison  
Don Pattison, CSF Liaison, provided an overview of the foundation and gave an update on CSF’s annual campaign.

E. Human Services Department  
Jennifer Helé, Human Services Supervisor, and Christina Delgado, Program Coordinator, shared summaries of recent program offerings, community partnerships, and an overview of upcoming events. Ms. Delgado also announced her upcoming departure from the City of Claremont and thanked the Committee for fruitful collaborations over the years.

**ADJOURNMENT**

The meeting was adjourned at 1:03 p.m.



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Raul Rodriguez  
Chair

ATTEST:



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Jennifer Hele  
Recording Secretary