

**CLAREMONT CITY COUNCIL
MEETING MINUTES**

Tuesday, October 22, 2024 – 6:30 PM

Video Recording is Archived on the City Website

<https://www.ci.claremont.ca.us/government/city-council/watch-city-council-meetings>

CALL TO ORDER

Mayor Medina called the meeting to order at 6:31 PM.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

PRESENT

COUNCILMEMBER: CALAYCAY, LEANO, MEDINA, REECE, STARK

ABSENT

COUNCILMEMBER: NONE

ALSO PRESENT

Adam Pirrie, City Manager; Jamie Earl, Assistant City Manager; Alisha Patterson, City Attorney; Jeremy Swan, Director of Community Services; Brad Johnson, Director of Community Development; Jeremy Starkey, Director of Finance; Melissa Vollaro, Director of Recreation and Human Services; Aaron Fate, Chief of Police; Shelley Desautels, City Clerk; Jamie Costanza, Deputy City Clerk

CLOSED SESSION REPORT

There was no closed session.

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

Tim Dunfee, Police Commissioner, was introduced.

Catherine Lin, Senior Planner, and Nadia Ramirez, Administrative Assistant, were introduced.

The City Council received an update from Katherine Loeser, Claremont Helen Renwick Library Manager.

ANNOUNCEMENT OF FEDERAL HOLIDAYS/OBSERVANCES

Columbus Day, October 14, 2024

MAYOR AND COUNCIL

Council Items - None

Council Assignment Reports

This item starts at 12:46 in the archived video.

Councilmember Stark reported that she recently attended League of California Cities Annual Conference with Mayor Medina, Councilmember Reece and Councilmember Leano.

Mayor Medina reported that he also attended the Joint Powers Insurance Authority conference with Councilmember Stark.

CITY MANAGER REPORT

This item starts at 14:17 in the archived video.

City Manager Pirrie invited all to Village Venture on Saturday, October 26; the City's Veterans Day ceremony on November 11; and the City's paint night for those with special needs on November 8.

PUBLIC COMMENT

This item starts at 17:04 in the archived video.

Mayor Medina invited public comment.

City Clerk Desautels announced no written public comment had been received.

Buff Brown, Claremont Streets for People, invited all to their upcoming speaker series on October 28 with Steven Frieson, ALTA Planning Chief Operating Officer.

Lydia Hernandez, Claremont Tenants United, asked the City Council to address the cost inequity for bulk item pickups between homeowners and renters.

Russ Binder, Claremont resident, expressed concern regarding the high price of a hair cut in Claremont and suggested a barber and stylist registry be created.

There were no other requests to speak.

City Manager Pirrie and Kristin Mikula, Community Services Manager, responded to Ms. Hernandez that a property owner is allowed three bulk item pickups per year at no cost. Multi-family properties usually have large bins for tenant use.

Councilmember Leano asked City staff to address the cost inequity when fees are next discussed.

Councilmember Calaycay spoke in support of Councilmember Leano's request; however, requested that an agenda item regarding bulk item pick up fees be discussed at an upcoming City Council meeting.

CONSENT CALENDAR

This item starts at 32:12 in the archived video.

Mayor Medina pulled Item No. 7 from the Consent Calendar.

Mayor Medina invited public comment on the Consent Calendar 1-6.

City Clerk Desautels announced no written public comment had been received on Consent Calendar Items No. 1-6.

There were no requests to speak.

Councilmember Stark moved to approve Consent Calendar Items No. 1-6, seconded by Councilmember Calaycay, and carried on a roll call vote as follows:

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark

NOES: Councilmember – None

1. Adoption of a Resolution Approving the City Warrant Register
Adopted Resolution No. 2024-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated October 10, 2024.
2. City Council Minutes of October 8, 2024 (Regular)
Approved the regular City Council meeting minutes of October 8, 2024.
3. Investment Report – Quarter Ending September 30, 2024
Received and accepted the Investment Report for the quarter ending September 30, 2024.
4. 2023 Sustainability Annual Report (Funding Sources: Various)
Received and filed the 2023 Sustainability Annual Report.
5. Award of Contracts to Los Angeles Truck Center, LLC for Three Compressed Natural Gas Side-Loader Sanitation Trucks and to Quinn Company for one Backhoe Loader (Funding Source: Sanitation Fund)
 - A. Authorized the City Manager to enter into an agreement with Los Angeles Truck Center, LLC in an amount not to exceed \$1,549,265.82 for the purchase of three compressed natural gas side-loader sanitation trucks;
 - B. Authorized the City Manager to enter into an agreement with Quinn Company in an amount not to exceed \$158,103.31 for the purchase of one new backhoe loader; and
 - C. Appropriated \$32,369.13 from the Sanitation Fund to fully fund the purchases.
6. Award of Contract to Hardy & Harper, Inc. for On-Call Asphalt and Concrete Repair Services (Funding Source: Measure R)
 - A. Authorized the City Manager to enter into a one-year agreement with Hardy & Harper, Inc., for on-call asphalt and concrete repair services in the amount of \$250,000, with the option to extend the agreement for an additional one-year term in the amount of \$250,000; and
 - B. Found this item is exempt from environmental review under the California Environmental Quality Act (CEQA).
7. Authorization to Amend the Existing Agreement with LAE Associates Inc., for Public Works Inspection and Construction Management for the College Avenue at Green Street Bike and Pedestrian Improvements Project, CIP 2022-01 (Funding Source: Measure M Fund)
 - A. Authorized the City Manager to amend the existing agreement with LAE Associates Inc., to increase compensation by \$19,850, for a total agreement amount of \$126,908, for the College Avenue at Green Street Bike and Pedestrian Improvements Project;
 - B. Appropriated \$19,850 from the Measure M fund to fully fund these services; and
 - C. Found this item is exempt from environmental review under the California Environmental Quality Act (CEQA).

Item Removed from the Consent Calendar

7. Authorization to Amend the Existing Agreement with LAE Associates Inc., for Public Works Inspection and Construction Management for the College Avenue at Green Street Bike and Pedestrian Improvements Project, CIP 2022-01 (Funding Source: Measure M Fund)

This item starts at 34:07 in the archived video.

Mayor Medina recused himself from the discussion and left the meeting due to the project's proximity to his residence.

Mayor Pro Tem Calaycay invited public comment.

City Clerk Desautels announced no written public comments had been received on this item.

There were no requests to speak.

Councilmember Leano moved to:

A. Authorize the City Manager to amend the existing agreement with LAE Associates Inc., to increase compensation by \$19,850, for a total agreement amount of \$126,908, for the College Avenue at Green Street Bike and Pedestrian Improvements Project;

B. Appropriate \$19,850 from the Measure M fund to fully fund these services; and

C. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).

Seconded by Councilmember Reece, and carried on a roll call vote as follows:

AYES: Councilmember – Calaycay, Leano, Reece, Stark

NOES: Councilmember – None

ABSENT: Councilmember – Medina

Mayor Medina returned to the dais.

PUBLIC HEARINGS – None

ORDINANCES – None

ADMINISTRATIVE ITEM

8. 2023-24 General Fund Financial Update (Unaudited)

This item starts at 35:44 in the archived video.

Jeremy Starkey, Finance Director, gave a PowerPoint presentation.

City Manager Pirrie responded to questions from the City Council regarding calculation of online sales tax, CalPERS total amount of unfunded pension liability, Section 115 Trust volatility and impacts to the City financials, Section 115 Trust investments.

Mayor Medina invited public comment.

City Clerk Desautels announced no written public comments had been received on this item.

Lydia Hernandez suggested the City Council amend staff recommendations in order to allocate \$200,000 to fund the creation of a rental registry.

Elizabeth Tulac questioned if residents were allowed to provide their opinions on how the City allocates surplus funds.

There were no other requests to speak.

Councilmember Calaycay spoke in support of staff's recommendations and commends City staff for budgeting wisely.

Councilmember Reece spoke in support of the comments made by Councilmember Calaycay and added that is happy to see the Operating and Environmental Emergency Reserve is now at 30%.

Councilmember Leano spoke in support of the comments made by his fellow Councilmembers and is thankful the reserves are available when necessary.

Councilmember Stark spoke in support of staff's recommendations as carefully planned financial decisions are being made.

Mayor Medina spoke in support of staff's recommendations as well as the conservative budget methods used throughout the year.

Councilmember Reece moved to:

- A. Allocate \$1,775,341 of the 2023-24 General Fund surplus to the City's Operating and Environmental Emergency Reserve, bringing the reserve balance to \$11,113,060 or thirty percent of estimated 2026-27 General Fund operating expenditures and transfers out;**
 - B. Allocate and appropriate \$1,250,000 of the 2023-24 General Fund surplus for an additional discretionary payment to CalPERS to pay down the unfunded liability on the City's employee pension plans;**
 - C. Allocate and appropriate \$1,000,000 of the 2023-24 General Fund surplus for a contribution to fund the City's Section 115 Pension Trust;**
 - D. Allocate \$819,190 or any remaining 2023-24 General Fund surplus after completion of the annual audit to the City's Equipment and Facility Revolving Reserve; and**
 - E. Allocate and appropriate \$50,000 to fund a local business grant program by which applicants can apply for up to \$2,000 for the costs to install shatter-proof coatings;**
- Seconded by Councilmember Stark, and carried on a roll call vote as follows:**

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark

NOES: Councilmember – None

ADJOURNMENT

Mayor Medina adjourned the regular meeting of the Claremont City Council at 7:49 PM. The next regular meeting of the Claremont City Council will be held on Tuesday, November 12, 2024, at 6:30 PM, in the Claremont Council Chamber.

Mayor

ATTEST:

Deputy City Clerk