

**CLAREMONT COMMUNITY AND HUMAN SERVICES
COMMISSION
MEETING AGENDA**

*“We are a vibrant, livable, and inclusive community dedicated to quality services,
safety, financial strength, sustainability, preservation, and progress
with equal representation for our community.”*

City Council Chamber
225 Second Street
Claremont, CA 91711



**Wednesday
April 02, 2025
7:00 PM**

COMMISSIONERS

**BRISA SIFUENTES
CHAIR**

RUSS BINDER

NANCY BROWER

GREG GLASS

LAUREN ROSELLE

DEBORAH SCOTT TOUX

DIRK SILVA

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/93017264737>. To listen via telephone dial (213)338-8477, Webinar ID: 930 1726 4737. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT:

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

E-MAIL/MAIL

Written comments sent to the Community and Human Services Commission will be distributed to the Commission and imaged into the record of the meeting. Email: dross@claremontca.gov. Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - www.claremontca.gov.

**For assistance, comments, or more information please contact Dawn Ross, Commission
Secretary, (909) 399-5431.**

CALL TO ORDER THE MEETING OF THE COMMUNITY AND HUMAN SERVICES COMMISSION

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

Announcement:

Claremont Helen Renwick Library Updates

PUBLIC COMMENT

The Commission has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the Community and Human Services Commission. Members of the public will have the opportunity to address the Commission regarding all items on the agenda at the time the Commission considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the Commission from taking action on oral requests relating to items that are not on the agenda. The Commission may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The Commission may act on these items by one motion following public comment. Only Commissioners may pull an item from the consent calendar for discussion.

1. COMMUNITY AND HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES OF MARCH 12, 2025

Recommendation: Staff recommends the Community and Human Services Commission approve and file the Community and Human Services Commission special meeting minutes of March 12, 2025.

Attachment(s): Draft 03-12-25 CHS Commission Special Meeting Minutes

2. COMMITTEE MEETING MINUTES

Recommendation: Staff recommends the Community and Human Services Commission receive and file the various committee meeting minutes.

Attachment(s): 01-31-24 PHU Committee Special Meeting Minutes
11-20-24 Teen Committee Meeting Minutes
12-11-24 Committee on Aging Meeting Minutes
12-18-24 Tree Committee Meeting Minutes
02-19-25 Teen Committee Meeting Minutes

3. TREE PLANTINGS AND REMOVALS FOR JANUARY 2025

Recommendation: Staff recommends the Community and Human Services Commission receive and file the tree plantings and removals report for January 2025.

Attachment(s): Trees Removed by Address - January 2025
Photos of Removed Trees - January 2025

4. LANDSCAPE AND LIGHTING DISTRICT ENGINEER'S REPORT AND ANNUAL LEVY FOR FISCAL YEAR 2025-26

Recommendation: Staff recommends the Community and Human Services Commission recommend that the City Council adopt a Resolution approving the Engineer's Report and ordering a levy of \$226.13/AU for Fiscal Year 2025-26.

Attachment(s): Resolution No. 25-10
2025-26 Engineer's Report

ADMINISTRATIVE ITEMS

5. CITY WEBSITE NOTIFICATION AND OBJECTION PROCEDURES FOR NON-EMERGENCY REMOVALS

Recommendation: Staff recommends the Community and Human Services Commission receive an oral report on the procedures for notification of and objection to non-emergency tree removals via the City website.

Attachment(s): Excerpt from the Draft 03-19-25 Tree Committee Meeting Minutes

6. PARK FACILITIES IMPROVEMENT PLAN

Recommendation: Staff recommends the Community and Human Services Commission review and approve the Park Facilities Improvement Plan, and forward the Plan to the City Council for approval.

Attachment(s): Draft Park Facilities Improvement Plan
Claremont Municipal Code Chapter 11.08
Public Comment
Excerpt from the Draft 03-13-25 PHU Committee Meeting Minutes

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

REPORTS*Staff**Commission/Committee***ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT COMMUNITY AND HUMAN SERVICES COMMISSION WILL BE HELD ON, WEDNESDAY, MAY 7, 2025, AT 7:00 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, DAWN BONNELL ROSS, SENIOR ADMINISTRATIVE ASSISTANT OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON THURSDAY, MARCH 27, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: APRIL 3, 2025