

# CLAREMONT CITY COUNCIL

## MEETING AGENDA

*"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."*

City Council Chamber  
225 Second Street  
Claremont, CA 91711



Tuesday  
January 13, 2026  
6:30 PM

### COUNCILMEMBERS

JENNIFER STARK  
MAYOR

JED LEANO

ED REECE

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Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

### OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

#### IN-PERSON LIVE COMMENTS

When public comment is announced, please proceed to the podium one by one.

#### E-MAIL/MAIL

Written comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Email: [cityclerk@claremontca.gov](mailto:cityclerk@claremontca.gov). Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - [www.claremontca.gov](http://www.claremontca.gov).

**For assistance, comments, or more information please contact the City Clerk's Office:**

**email: [cityclerk@claremontca.gov](mailto:cityclerk@claremontca.gov); phone: (909) 399-5461 or (909) 399-5463.**

### CALL TO ORDER THE MEETING OF THE CITY COUNCIL

### PLEDGE OF ALLEGIANCE

### MOMENT OF SILENCE

**ROLL CALL****CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS*****Recognition:***

***Claremont Village Marketing Group for Their Sponsorship of the 2025 Holiday Promenade and Tree Lighting Ceremony***

***Introduction:***

***Manny Mora, Senior Program Manager of Homeless Services Department, Los Angeles Centers for Alcohol and Drug Abuse***

***Announcements:***

***Claremont Helen Renwick Library Updates  
Outside Public Agency Representative Updates***

**FEDERAL HOLIDAYS**

***Birthday of Martin Luther King Jr., January 19***

**MAYOR AND COUNCIL****Council Item**

1. ANNOUNCEMENT AND CONFIRMATION OF LOCAL AND REGIONAL COUNCILMEMBER APPOINTMENTS AND ADOPTION OF A RESOLUTION DESIGNATING A GOVERNING BOARD MEMBER AND VOTING ALTERNATE TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS JOINT POWERS AUTHORITY

**Recommendation:**

Staff recommends the City Council:

- A. Confirm the various Councilmember appointments to local and regional committees, boards, and organizations; and
- B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, DESIGNATING A GOVERNING BOARD MEMBER AND A VOTING ALTERNATE TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS JOINT POWERS AUTHORITY.

**Attachment(s):**

City Council Master Committee List

Resolution Designating a Board Member and Alternate to the SGVCOG

## Council Assignment Reports

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/Government/City-Council/Council-Appointments>.

## CITY MANAGER REPORT

### PUBLIC COMMENT

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

### CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

#### 2. ADOPTION OF RESOLUTIONS APPROVING THE CITY WARRANT REGISTER

**Recommendation:** Staff recommends the City Council:

- A. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated December 18, 2025; and
- B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated December 23, 2025.

**Attachment(s):** Resolution Approving City Warrant Register Dated December 18, 2025  
Resolution Approving City Warrant Register Dated December 23, 2025

#### 3. CITY COUNCIL MINUTES OF DECEMBER 9, 2025 (REGULAR)

**Recommendation:** Staff recommends the City Council approve the regular City Council meeting minutes of December 9, 2025.

**Attachment(s):** Draft Regular Meeting Minutes of December 9, 2025

4. AUTHORIZATION TO ENTER INTO A REVISED LEASE AGREEMENT WITH ABC'S FOR ME PRESCHOOL AND TINY TOTS PROGRAM, LLC (FUNDING SOURCE: GENERAL FUND)

**Recommendation:** Staff recommends the City Council authorize the City Manager to execute a five-year lease agreement with ABC'S For Me Preschool and Tiny Tots Program, LLC, and authorize the execution of any future non-substantive administrative amendments related thereto.

**Attachment(s):** Proposed Lease Agreement

5. AWARD OF CONTRACT TO J&A ENGINEERING CORP. FOR THE CLAREMONT HILLS WILDERNESS PARK FENCING PROJECT (FUNDING SOURCES: RMC GRANT AND WILDERNESS PARK PARKING LOT FUND)

**Recommendation:** Staff recommends the City Council award a contract to J&A Engineering Corp. in the amount of \$134,700, authorize a ten percent contingency in the amount of \$13,470 for a total amount not-to-exceed \$148,170, and authorize the City Manager to execute the agreement.

6. AUTHORIZATION TO AMEND THE AGREEMENT WITH RJM DESIGN GROUP TO INCREASE COMPENSATION FOR OAK PARK CEMETERY PHASE 3 EXPANSION DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION (FUNDING SOURCE: CEMETERY FUND)

**Recommendation:** Staff recommends the City Council:

- A. Approve the updated conceptual design; and
- B. Authorize the City Manager to execute an amendment to the existing agreement with RJM Design Group for Oak Park Cemetery Phase 3 Expansion Design Services, increasing compensation by \$47,450 and adding construction administration to the scope of services.

**Attachment(s):** Updated Conceptual Design

## **PUBLIC HEARING**

Public Hearings will not begin before 7:00 p.m.

7. CITY COUNCIL REVIEW OF THE PLANNING COMMISSION'S DECISION TO AMEND THE EXISTING CONDITIONAL USE PERMIT (FILE #22-C04AMD) ALLOWING MUSIC ENTERTAINMENT IN CONJUNCTION WITH AN EXISTING BONA-FIDE EATING ESTABLISHMENT FOR THE LA POPULAR RESTAURANT, LOCATED IN THE CLAREMONT VILLAGE, 235 NORTH YALE AVENUE

**Recommendation:** Staff recommends the City Council:

- A. Review and affirm the Planning Commission's decision approving the amendment to Conditional Use Permit File #22-C04AMD; and
- B. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).

**Attachment(s):**     Planning Commission Staff Report - December 16, 2025  
                                 Planning Commission Resolution - December 16, 2025  
                                 Planning Commission Meeting Minutes of December 16, 2025  
                                 Planning Commission Public Comment

## **ORDINANCES - None**

## **ADMINISTRATIVE ITEM**

### **8. ADOPTION OF A CITY EMERGENCY OPERATIONS PLAN (FUNDING SOURCE: GENERAL FUND)**

**Recommendation:**     Staff recommends the City Council:  
                                 A. Adopt the proposed Emergency Operations Plan; and  
                                 B. Authorize the City Manager to make non-substantive changes to the document, with the understanding that any future substantive changes must be approved by the City Council.

**Attachment(s):**     Proposed Emergency Operations Plan

## **CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

## **COMMISSIONS/COMMITTEES**

***One Public Art Committee Vacancy***  
***One Sustainability Committee Vacancy***  
***One Upcoming Tri City Mental Health Governing Board Member Vacancy***

## **ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, JANUARY 27, 2026, AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

THE CLAREMONT CITY COUNCIL 2026-28 PRIORITIES PLANNING WORKSHOP WILL BE HELD ON SATURDAY, JANUARY 31, 2026, AT 9:00 AM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

## ***A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items***

***Helen Renwick Library Program and Activities Update***  
***Outside Public Agency Representative Updates***  
***Appointment of a Community Member to the Tri-City Mental Health Governing Board***  
***Resolution Approving City Warrant Registers Dated January 15, 2026***  
***Draft Minutes of the January 13, 2026 Regular City Council Meeting***  
***Investment Report for Quarter Ending December 31, 2025***

***Annual Hotel/Motel Ordinance Report for Calendar Year 2025***  
***Dial-A-Ride Program Request for Budget Adjustment***  
***Agreement with Kam Software Technologies for Crossroads Report Writing Products***  
***and Citation Management Services***  
***Award of Contract to Pineda Construction for Padua Hills Theater Pergola Repair***  
***Approval of Final Tract Map No. 83121 for 55 Single-Family Home Subdivision***  
***at 2475 Forbes Avenue***  
***Update on the American Rescue Plan Act-Funded Go-SGV E-Bike Subsidy Program***  
***Claraboya Pine Tree Proactive Removal and Replacement Program***  
***City Council 2026-28 Priorities Planning Workshop, Saturday, January 31, 2026***

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 or 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON JANUARY 8, 2026, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: January 14, 2026