

CLAREMONT CITY COUNCIL

MEETING AGENDA

“We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community.”

City Council Chamber
225 Second Street
Claremont, CA 91711



Tuesday
January 14, 2025
6:30 PM

COUNCILMEMBERS

COREY CALAYCAY
MAYOR

JED LEANO

ED REECE

JENNIFER STARK

SAL MEDINA

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

E-MAIL/MAIL

Written comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Email: cityclerk@claremontca.gov. Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - www.claremontca.gov.

For assistance, comments, or more information please contact the City Clerk's Office:

email: cityclerk@claremontca.gov or by phone: (909) 399-5461 or (909) 399-5463.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL**CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS****Recognition:**

Claremont Village Marketing Group for its Presenting Level Sponsorship in Hosting the 2024 Holiday Promenade and Tree Lighting Ceremony

Presentation:

Sustainable Insurance Strategy Implemented by Insurance Commissioner Ricardo Lara, presented by Dystanie Flores, California Department of Insurance Outreach Analyst

Staff Introductions:

*Brian Voogesang, Business Systems Analyst
Cesar Serna, Information Technology Technician*

Announcement:

Claremont Helen Renwick Library Updates

FEDERAL HOLIDAYS AND OBSERVANCES**Holidays This Month and Upcoming:**

*New Year's Day, January 1, 2025
Birthday of Martin Luther King, Jr., January 20, 2025
Inauguration Day, January 20, 2025*

MAYOR AND COUNCIL**Council Item**

1. ANNOUNCEMENT AND CONFIRMATION OF LOCAL AND REGIONAL COUNCILMEMBER APPOINTMENTS AND ADOPTION OF A RESOLUTION DESIGNATING A GOVERNING BOARD MEMBER AND VOTING ALTERNATE TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS JOINT POWERS AUTHORITY

Recommendation:

Staff recommends that the City Council:

- A. Confirm the various Councilmember appointments to local and regional committees, boards, and organizations; and
- B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, DESIGNATING A GOVERNING BOARD MEMBER AND A VOTING ALTERNATE TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS JOINT POWERS AUTHORITY.

Attachment(s): City Council Master Committee List
Resolution Designating a Board Member and Alternate to the SGVCOG

Council Assignment Reports

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/government/city-council/city-council-assignments-and-appointments>.

CITY MANAGER REPORT

PUBLIC COMMENT

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

2. ADOPTION OF RESOLUTIONS APPROVING CITY WARRANT REGISTERS

Recommendation: Staff recommends the City Council:

- A. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated December 19, 2024; and
- B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated January 2, 2025.

Attachment(s): Resolution Approving City Warrant Register Dated December 19, 2024
Resolution Approving City Warrant Register Dated January 2, 2025

3. CITY COUNCIL MINUTES OF DECEMBER 10, 2024 (REGULAR)

Recommendation: Staff recommends the City Council approve the regular City Council meeting minutes of December 10, 2024.

Attachment(s): Draft Regular Meeting Minutes of December 10, 2024

4. AWARD OF CONTRACTS TO DATA CLIMB, LLC AND TYLER TECHNOLOGIES, INC. FOR IMPLEMENTATION OF THE ENTERPRISE RESOURCE PLANNING (ERP) FINANCIAL MANAGEMENT SOFTWARE SOLUTION (FUNDING SOURCE: GENERAL FUND, TECHNOLOGY FUND AND AMERICAN RESCUE PLAN ACT FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to enter into a contract with Data Climb, LLC in the amount of \$255,108 for project management support services related to the ERP Implementation Project;
- B. Authorize the City Manager to enter into a contract with Tyler Technologies, Inc. in the amount of \$900,666 for a comprehensive Enterprise Resource Planning (ERP) Financial System; and
- C. Appropriate \$96,000 from the unassigned General Fund balance to fund a portion of the ERP Implementation Project.

5. APPROVAL OF A TRANSFER AGREEMENT BETWEEN THE CITY OF CLAREMONT AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, AGREEMENT NO. 2024MP16, SAFE, CLEAN WATER PROGRAM - MUNICIPAL PROGRAM (FUNDING SOURCE: MEASURE W FUND)

Recommendation: Staff recommends the City Council authorize the City Manager to execute a Transfer Agreement between the City of Claremont and the Los Angeles County Flood Control District, Agreement No. 2024MP16 for the Safe, Clean Water Program - Municipal Program (Measure W).

Attachment(s): LACFCD Measure W Funds Transfer Agreement

6. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH TUNNELWORKS SERVICES, INC. FOR STORM DRAIN REPAIR SERVICES (FUNDING SOURCE: DRAINAGE FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to execute an agreement with Tunnelworks Services, Inc. in the amount of \$44,600 for storm drain repairs; and
- B. Appropriate \$44,600 from the Drainage Fund to fully fund the agreement.

7. AUTHORIZATION TO AMEND THE EXISTING PROFESSIONAL SERVICES AGREEMENT WITH TJKM TRANSPORTATION CONSULTANTS TO EXPAND THE SCOPE OF WORK AND APPROPRIATE ADDITIONAL FUNDS FOR THE DEVELOPMENT OF A CITYWIDE STREET SIGN PROGRAM (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to execute an amendment to the existing agreement with TJKM Transportation Consultants, increasing compensation by \$65,000 for a total contract amount of \$303,193.56; and
- B. Appropriate \$65,000 from the unassigned General Fund balance to fund the agreement.

PUBLIC HEARING

Public Hearings will not begin before 7:00 p.m.

8. RESOLUTION DECLARING RESULTS OF MAJORITY PROTEST PROCEEDINGS TO RENEW THE CLAREMONT TOURISM BUSINESS IMPROVEMENT DISTRICT (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council hold a final hearing and adopt a RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA DECLARING RESULTS OF MAJORITY PROTEST PROCEEDINGS AND RENEWING THE CLAREMONT TOURISM BUSINESS IMPROVEMENT DISTRICT (CTBID), also referred to as the Resolution of Formation.

Attachment(s): Resolution of Formation
Management District Plan
Renewal Petitions
Resolution of Intention

ORDINANCES - None

ADMINISTRATIVE ITEMS - None

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS AND COMMITTEES

Two Sustainability Committee Vacancies
One Upcoming Tri-City Mental Health Governing Board Vacancy

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, JANUARY 28, 2025, AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

Helen Renwick Library Program and Activities Update
Resolution Approving City Warrant Register Dated January 16, 2025
Draft January 14, 2025 Regular City Council Meeting Minutes
Quarterly Investment Report
Quarterly Financial Update
City's Pension Section 115 Trust Administration Update
Annual Hotel/Motel Ordinance Report
Award of Contract for Municipal Building Custodial Services
Community Development Block Grant (CDBG) 2025-26 Budget
Review of City Council Priorities and Objectives

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 OR 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON JANUARY 9, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: January 15, 2025