

CLAREMONT CITY COUNCIL

MEETING AGENDA

"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."

City Council Chamber
225 Second Street
Claremont, CA 91711



Tuesday
October 28, 2025
6:30 PM

COUNCILMEMBERS

COREY CALAYCAY
MAYOR

JED LEANO

ED REECE

JENNIFER STARK

SAL MEDINA

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When public comment is announced, please proceed to the podium one by one.

E-MAIL/MAIL

Written comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Email: cityclerk@claremontca.gov. Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - www.claremontca.gov.

For assistance, comments, or more information please contact the City Clerk's Office:

email: cityclerk@claremontca.gov; phone: (909) 399-5461 or (909) 399-5463.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL**CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS*****Announcements:***

Claremont Helen Renwick Library Updates
Outside Public Agency Representative Updates

FEDERAL HOLIDAYS

Veterans Day, November 11, 2025

MAYOR AND COUNCIL**Council Items****Council Assignment Reports**

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/Government/City-Council/Council-Appointments>.

CITY MANAGER REPORT**PUBLIC COMMENT**

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

1. RESIGNATION OF SUSTAINABILITY COMMITTEE MEMBER KATIE DISTELRATH

Recommendation: Staff recommends the City Council accept with regret the resignation of Katie Distelrath from the Sustainability Committee effective immediately.

Attachment(s): Letter of Resignation

2. ADOPTION OF A RESOLUTION APPROVING CITY WARRANT REGISTERS

Recommendation: Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated October 23, 2025.

Attachment(s): Resolution Approving City Warrant Register Dated October 23, 2025

3. CITY COUNCIL MINUTES OF OCTOBER 14, 2025 (SPECIAL AND REGULAR)

Recommendation: Staff recommends the City Council approve the special and regular City Council meeting minutes of October 14, 2025.

Attachment(s): Draft Special Meeting Minutes of October 14, 2025
Draft Regular Meeting Minutes of October 14, 2025

4. INVESTMENT REPORT - QUARTER ENDING SEPTEMBER 30, 2025

Recommendation: Staff recommends the City Council receive and accept the Investment Report for the quarter ending September 30, 2025.

Attachment(s): Quarterly Investment Report

5. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CANON SOLUTIONS OF AMERICA, INC. FOR THE LEASE AND MAINTENANCE OF PHOTOCOPY AND PRINT EQUIPMENT (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to enter into an agreement with Canon Solutions of America, Inc. for the replacement and maintenance of photocopier and print equipment for a five-year term at a total cost not to exceed \$202,946.20; and
- B. Appropriate \$4,342.16 in unassigned General Fund balance to fund the increased costs estimated in 2025-26.

6. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING UNDER THE CALIFORNIA DEPARTMENT OF TRANSPORTATION DIVISION OF TRANSPORTATION PLANNING FISCAL YEAR 2026-27 SUSTAINABLE TRANSPORTATION PLANNING GRANT PROGRAM FOR INDIAN HILL BOULEVARD AND SAN JOSE AVENUE MULTIMODAL CORRIDOR PLAN (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING UNDER THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) DIVISION OF TRANSPORTATION PLANNING FY 2026-27 SUSTAINABLE TRANSPORTATION PLANNING GRANT PROGRAM FOR THE INDIAN HILL BOULEVARD AND SAN JOSE AVENUE MULTIMODAL CORRIDOR PLAN.

Attachment(s): Resolution Authorizing Grant Application

PUBLIC HEARINGS - None

ORDINANCE

7. ADOPTION OF THE 2025 CALIFORNIA BUILDING CODES BY REFERENCE AND CONTINUATION OF LOCAL AMENDMENTS (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council:

A. Introduce for first reading AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT CALIFORNIA, ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24); INCLUDING THE 2025 CALIFORNIA BUILDING CODE, (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL BUILDING CODE); THE 2025 CALIFORNIA RESIDENTIAL CODE, (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL RESIDENTIAL CODE); THE 2025 CALIFORNIA ELECTRICAL CODE (INCORPORATING AND AMENDING THE 2023 NATIONAL ELECTRICAL CODE); THE 2025 CALIFORNIA MECHANICAL CODE (INCORPORATING AND AMENDING THE 2024 UNIFORM MECHANICAL CODE); THE 2025 CALIFORNIA PLUMBING CODE (INCORPORATING AND AMENDING THE 2024 UNIFORM PLUMBING CODE); THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE); THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; IN ADDITION ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE; TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2026 LOS ANGELES COUNTY FIRE CODE (LOS ANGELES COUNTY CODE, TITLE 32) INCORPORATING AND AMENDING THE 2025 CALIFORNIA FIRE CODE (INCORPORATING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE); and

B. Set a public hearing date for November 25, 2025.

Attachment(s): Draft Ordinance

ADMINISTRATIVE ITEM**8. 2024-25 GENERAL FUND FINANCIAL UPDATE (UNAUDITED)****Recommendation:**

Staff recommends the City Council:

- A. Allocate \$500,000 of the 2024-25 General Fund surplus to the City's Operating and Environmental Emergency Reserve, bringing the reserve balance to \$11,613,060 or thirty percent of estimated 2026-27 General Fund operating expenditures and transfers out;
- B. Allocate and appropriate \$1,000,000 of the 2024-25 General Fund surplus for an additional discretionary payment to CalPERS to pay down the unfunded liability on the City's employee pension plans;
- C. Allocate and appropriate \$500,000 of the 2024-25 General Fund surplus for a contribution to fund the City's Section 115 Pension Trust; and
- D. Allocate \$1,879,060 or any remaining 2024-25 General Fund surplus after completion of the annual audit to the City's Equipment and Facility Revolving Reserve.

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS/COMMITTEES

One Traffic and Transportation Commission Vacancy (Appointment Pending)

One Public Art Committee Vacancy

One Sustainability Committee Vacancy

ADJOURNMENT

THE REGULAR CITY COUNCIL MEETING SCHEDULED TO BE HELD ON NOVEMBER 11, 2025 WILL BE CANCELLED IN OBSERVANCE OF VETERANS DAY.

A SPECIAL CLAREMONT CITY COUNCIL WILL BE HELD ON WEDNESDAY, NOVEMBER 12, 2025 AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

A SPECIAL JOINT MEETING OF THE CLAREMONT CITY COUNCIL AND THE CLAREMONT UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS SCHEDULED TO BE HELD ON THURSDAY, NOVEMBER 13, 2025 AT 170 WEST SAN JOSE AVENUE, BEGINNING AT 6:00 P.M.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

Helen Renwick Library Program and Activities Update

Outside Public Agency Representative Updates

Resolution Approving City Warrant Registers Dated November 6, 2025

Draft October 28, 2025 Regular City Council Meeting Minutes

Cancellation of December 23, 2025 Regular City Council Meeting

2024 Sustainability Annual Report

Award of Contract for Fleet Replacement Vehicles

Authorization to Enter Into a Contract for Sanitation Vehicles

Award of Contract for Bus Stop Dual-Stream Waste Receptacles

Award of Contract for the Padua Hills Theater Pergola Repair Project

Award of Contract for Waste Receptacles at Various City Bus Stops

Authorization to Amend Contract with BPR Consulting and Enter Into a Contract with Willdan for Building Division Services

Authorization to Enter Into an Agreement with RRM Design Group for Objective Design Standards

Claremont Municipal Code Amendment to Title 18 Signs

Long Range Financial Plan

2026 Community Based Organization Funding

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 or 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON OCTOBER 23, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: October 29, 2025