

**COMMITTEE ON HUMAN RELATIONS  
MEETING MINUTES**

Monday, November 17, 2025 – 7:00 PM  
Alexander Hughes Community Center, Santa Fe Room  
1700 Danbury Road, Claremont, California

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**CALL TO ORDER**

Chair Barnes-Slater called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

Committee Member Mason led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT**

COMMITTEE MEMBERS: ANDREWS, BARNES-SLATER,  
KOHLS, MASON, REZNIK, ROBERT

**ABSENT**

COMMITTEE MEMBER: CRAYTON

**ALSO PRESENT**

Lauren Roselle, Community and Human Services  
Commission Liaison  
Michelle Castillo, Management Analyst

**CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS**

None.

**PUBLIC COMMENT**

Chair Barnes-Slater invited public comment.

There were no requests to speak.

**CONSENT CALENDAR**

Chair Barnes-Slater invited public comment on the Consent Calendar.

There were no requests to speak.

1. Committee on Human Relations Special Meeting Minutes of September 22, 2025  
Approved and filed the Committee on Human Relations special meeting minutes of September 22, 2025.

***Committee Member Kohls moved to approve the Consent Calendar, seconded by Committee Member Andrews, and carried on a roll call vote as follows:***

**AYES:** *Committee Member – Andrews, Barnes-Slater, Kohls, Mason, Reznik, Robert*  
**NOES:** *Committee Member – None*  
**ABSENT:** *Committee Member – Crayton*

## **ADMINISTRATIVE ITEMS**

### **2. REVIEW 2025-26 MEETING SCHEDULE**

Michelle Castillo, Management Analyst, reviewed the 2025-26 CoHR meeting time. She shared that at the last meeting, Committee Members had requested that meetings start at 6:30 PM instead of 7:00 PM. That change is reflected in the attached draft of the CoHR Policies and Procedures.

Committee Member Kohls stated she was happy with the 6:30 PM meeting time, and Chair Barnes-Slater agreed.

Ms. Castillo also shared that with CoHR meetings falling on the third Monday of the selected months, two to three meetings a year fall on holidays or dates with other City conflicts. She asked if the Committee would like to reschedule meetings for another day, with the direction that we avoid the nights Council and Commissions meet.

Vice Chair Andrews suggested the second Monday of the month. The rest of the Committee also confirmed that the second Monday would work for their schedules.

Ms. Castillo explained that these changes to the meeting schedule need to be approved by the Community and Human Services Commission. She wasn't sure if it would be approved before the Committee's February meeting, but due to the meeting previously being scheduled on President's Day, the February meeting would have to be a special meeting, so the meeting could be held on February 9, 2026, at 6:30 PM. Assuming Commission approval, all meetings going forward would be held on the second Monday of designated months at 6:30 PM.

Chair Barnes-Slater invited public comment.

There were no requests to speak.

***The Committee received and filed the report.***

### **3. AD HOC REPORT**

Michelle Castillo, Management Analyst, gave a brief overview of trainings and events the Committee previously held, including trainings with the L.A. County Commission on Human Relations and Civil Discourse workshops. She explained how we had appointed an ad hoc committee to explore ideas for additional workshops or events. Committee Members Kohls, Mason, and Robert have been serving on the ad hoc committee.

At the Committee's September meeting, many ideas were shared on how to reach the community with future programming. The ad hoc group met in October to discuss ideas and liked the idea of having a diverse panel discussion workshop. Ms. Castillo suggested having CPS HR, the consulting firm the City has been working with for the past two years on DEI/Cultural Intelligence on training and outreach, lead the workshop with the Committee serving as discussion leads. The ad hoc liked the idea and brainstormed ways to reach out to the community to publicize the event.

After that meeting, Ms. Castillo met with the staff from the City Manager's office to discuss the workshops in partnership with CPS HR. Discussion included a panel discussion on celebrating cultural inclusion. The first panel would be held in late February and the second in April or May, on a weeknight from 6:30-8:00 PM. The Committee would serve as group discussion leaders. If the Committee agreed with this model, Ms. Castillo would schedule the events. She suggested having two consultants from the consulting firm and one from the community.

Chair Barnes-Slater also suggested having an area for children. She suggested having a Duplo/Lego area where children could make a model of what a beloved community looks like and present it to the group. She suggested an area in the back corner of the room.

Ms. Castillo said that once details are confirmed, she would be looking for a community member to serve on the panel. Chair Barnes-Slater said she had a great candidate in mind.

Chair Barnes-Slater invited public comment.

There were no requests to speak.

***The Committee received and filed the report.***

## **REPORTS**

### ***Staff***

Ms. Castillo reported that the City's Holiday Promenade is on Friday, December 5, at 6:00 PM, followed by the Special Needs Santa Meet and Greet on Saturday, December 6, from 10:00 AM to 12:00 PM.

### ***Committee***

None.

### ***Liaison***

Commissioner Roselle shared that the Community and Human Services Commission made formal CBO recommendations at their November meeting. Those recommendations were then presented and approved by the City Council on November 12.

**ADJOURNMENT**

Chair Barnes-Slater adjourned the meeting at 7:55 PM. The next meeting of the Committee on Human Relations will be on Monday, February 9, 2026, at 6:30 PM at the Alexander Hughes Community Center.



Cynthia Barnes-Slater  
Chair

ATTEST:



Michelle Castillo  
Recording Secretary