

**CLAREMONT CITY COUNCIL
MEETING MINUTES**

Tuesday, October 28, 2025 – 6:30 PM

Video Recording is Archived on the City Website

<https://www.claremontca.gov/Government/City-Council/Watch-a-Meeting>

CALL TO ORDER

Mayor Calaycay called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE – In honor of Jean Watkins Beckner and Reverend Barbara Troxell.

ROLL CALL

PRESENT

COUNCILMEMBER: CALAYCAY, LEANO, MEDINA, REECE, STARK

ABSENT

COUNCILMEMBER: NONE

ALSO PRESENT

Adam Pirrie, City Manager; Jamie Earl, Assistant City Manager; Alisha Patterson, City Attorney; Mike Ciszek, Chief of Police; Jeremy Starkey, Director of Finance; Melissa Vollaro, Director of Recreation and Human Services; Jeremy Swan, Director of Community Services; Shelley Desautels, City Clerk; Jamie Costanza, Deputy City Clerk

CLOSED SESSION REPORT

There was no closed session meeting.

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

This item starts at 08:23 in the archived video

Katherine Loeser, Claremont Helen Renwick Library Manager, provided an update on upcoming Library events.

FEDERAL HOLIDAYS – Veterans Day, November 11, 2025

MAYOR AND COUNCIL

Council Items – None

Council Assignment Reports

This item starts at 12:37 in the archived video.

Councilmember Stark provided an update on the City's 2025 Emergency Preparedness Ad Hoc Committee and reported the Committee's draft Emergency Operations Plan will be reviewed by the City Council at an upcoming meeting.

CITY MANAGER REPORT

This item starts at 15:26 in the archived video.

City Manager Pirrie invited all to the City's annual Veterans Day Ceremony on November 11, announced a clinic for free flu and covid vaccines for seniors will be held on October 30, and reminded all a Special City Council meeting will be held on November 12 instead of November 11. He also reported that beginning November 3, Claremont Boulevard will be closed in both directions from Foothill Boulevard to Sixth Street, Election Day is November 4, and lastly provided resources available for those experiencing food instability due to the Federal Government shutdown.

Mayor Calaycay reported there will be a hazardous waste collection on Saturday, November 1 from 9:00 AM to 3:00 PM in Covina.

PUBLIC COMMENT

This item starts at 20:29 in the archived video.

City Clerk Desautels announced one general written public comment had been received.

Mayor Calaycay invited public comment.

Unidentified speaker reviewed various public official disclosures and expressed concerns regarding those documents, shared he has not been contacted by the City regarding security cameras in his backyard, and shared root and tree issues taking place at Motel 6 negatively effective nearby neighbors.

Unidentified speaker asked the City Council to agendize food security taking place in the unhoused community as well as keeping public restroom facilities open 24 hours.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours, public restroom facility improvements, and maintenance of these facilities.

Kevin spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours as well as improving conditions of these facilities.

Melo spoke in support agendizing a resolution to keep public restroom facilities open 24 hours as the current closures are negatively impacting the unhoused community.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and asked for improved living conditions for those living unhoused in the community.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and questioned how much funding is dedicated and budgeted to homeless services.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and shared that public restroom facilities often lack supplies.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and stated that by taking no action the unhoused community is negatively impacted.

Unidentified speaker shared that public restroom facilities are continually closed before 10:00 PM and believes the facilities are extremely unmaintained.

Unidentified speaker spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours as the entire community is suffering due to the early facility closures.

Unidentified speaker asked that public restroom facilities remain open until at least 10:00 PM

Grayson spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and believes the conditions of these facilities are unacceptable.

Silver spoke in support of agendizing a resolution to keep public restroom facilities open 24 hours and emphasized the criminalization of unhoused neighbors.

There were no other requests to speak.

Mayor Calaycay closed public comment.

Jeremy Swan, Director of Community Services, reported the City has been in communication with the vendor who locks public restroom facilities at night at or after 10:00 PM. He also shared that the vendor provides a log with open and closure times and reported that restocking of restroom items are performed nightly.

Councilmember Leano requested the time log stating the opening and closure of public restroom facilities be available to the public for viewing.

CONSENT CALENDAR

This item starts at 1:02:16 in the archived video.

Mayor Calaycay pulled Item No. 1 from the Consent Calendar.

Councilmember Reece announced he will be abstaining on Consent Calendar Item No. 5.

Mayor Calaycay invited public comment on the Consent Calendar Items No. 2-6.

City Clerk Desautels announced no written public comment had been received on the Consent Calendar Items.

There were no requests to speak.

Mayor Calaycay closed public comment.

Councilmember Stark moved to approve the Consent Calendar Items No. 2-6, noting Councilmember Reece's abstention vote on Consent Calendar Item No. 5, seconded by Councilmember Leano, and carried on a vote as follows:

AYES: ***Councilmember – Calaycay, Leano, Medina, Reece (Abstained on Item No. 5), Stark***
NOES: ***Councilmember – None***

1. Resignation of Sustainability Committee Member Katie Distelrath
This item was removed from the Consent Calendar.
2. Adoption of a Resolution the Approving City Warrant Register
Adopted Resolution No. 2025-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated October 23, 2025.
3. City Council Minutes of October 14, 2025 (Special and Regular)
Approved the special and regular City Council meeting minutes of October 14, 2025.
4. Investment Report – Quarter Ending September 30, 2025
Received and accepted the Investment Report for the quarter ending September 30, 2025.
5. Authorization to Enter Into an Agreement with Canon Solutions of America, Inc. for the Lease and Maintenance of Photocopy and Print Equipment (Funding Source: General Fund)
 - A. Authorized the City Manager to enter into an agreement with Canon Solutions of America, Inc. for the replacement and maintenance of photocopy and print equipment for a five-year term at a total cost not to exceed \$202,946.20; and
 - B. Appropriated \$4,342.16 in unassigned General Fund balance to fund the increased costs estimated in 2025-26.
6. Resolution Authorizing the Filing of an Application for Funding Under the California Department of Transportation Division of Transportation Planning Fiscal Year 2026-27 Sustainable Transportation Planning Grant Program for Indian Hill Boulevard and San Jose Avenue Multimodal Corridor Plan (Funding Source: General Fund)
Adopted Resolution No. 2025-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING UNDER THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) DIVISION OF TRANSPORTATION PLANNING FY 2026-27 SUSTAINABLE TRANSPORTATION PLANNING GRANT PROGRAM FOR THE INDIAN HILL BOULEVARD AND SAN JOSE AVENUE MULTIMODAL CORRIDOR PLAN.

Item Removed from the Consent Calendar

1. Resignation of Sustainability Committee Member Katie Distelrath

This item starts at 1:04:14 in the archived video.

Mayor Calaycay spoke to Ms. Distelrath and suggested she take a brief leave of absence instead of resigning from the Committee. Ms. Distelrath agreed with the suggestion and shared that she can return to serving on the Committee once the contract between the City and her employer, Jacob Green & Associates, has concluded.

The City Council spoke in support of the suggestion that Ms. Distelrath take a leave of absence instead of resigning from the Committee.

Mayor Calaycay invited public comment.

City Clerk Desautels announced no written public comment had been received.

There were no other requests to speak.

Mayor Calaycay closed public comment.

Councilmember Reece moved to accept a temporary leave of absence from Katie Distelrath from the Sustainability Committee until the contract between the City of Claremont and her current employer, Jacob Green & Associates, has concluded, seconded by Councilmember Leano, and carried on a vote as follows:

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark
NOES: Councilmember – None

PUBLIC HEARINGS – None

ORDINANCE

7. Adoption of the 2025 California Building Codes by Reference and Continuation of Local Amendments (Funding Source: General Fund)

This item starts at 1:09:50 in the archived video.

Joe Caro, Building Official, highlighted the staff report and responded to a question from the City Council regarding permits currently in process.

Mayor Calaycay invited public comment.

City Clerk Desautels announced no written public comment had been received.

There were no requests to speak.

Mayor Calaycay closed public comment.

Councilmember Leano moved to introduce for first reading AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24); INCLUDING THE 2025 CALIFORNIA BUILDING CODE, (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL BUILDING CODE); THE 2025 CALIFORNIA RESIDENTIAL CODE, (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL RESIDENTIAL CODE); THE 2025 CALIFORNIA ELECTRICAL CODE (INCORPORATING AND AMENDING THE 2023 NATIONAL ELECTRICAL CODE); THE 2025 CALIFORNIA MECHANICAL CODE (INCORPORATING AND AMENDING THE 2024 UNIFORM MECHANICAL CODE); THE 2025 CALIFORNIA PLUMBING CODE (INCORPORATING AND AMENDING THE 2024 UNIFORM PLUMBING CODE); THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE (INCORPORATING AND AMENDING THE 2024 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE); THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; IN ADDITION ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE; TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS, AND CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2026 LOS ANGELES COUNTY FIRE CODE (LOS ANGELES COUNTY CODE, TITLE 32) INCORPORATING AND AMENDING THE 2025

CALIFORNIA FIRE CODE (INCORPORATING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE); seconded by Councilmember Stark, and carried on a roll call vote as follows:

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark
NOES: Councilmember – None

Councilmember Leano moved to set a public hearing date for November 25, 2025, seconded by Councilmember Stark, and carried on a vote as follows:

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark
NOES: Councilmember – None

ADMINISTRATIVE ITEM

8. **2024-25 General Fund Financial Update (Unaudited)**

This item starts at 1:16:01 in the archived video.

Jeremy Starkey, Finance Director, highlighted the staff report, and provided a PowerPoint presentation.

Mayor Calaycay invited public comment.

City Clerk Desautels announced no written public comment had been received.

There were no requests to speak.

Mayor Calaycay closed public comment.

Mr. Starkey and City Manager Pirrie responded to questions from the City Council regarding the City's reserve balance and Section 115 Pension Trust financial outlook.

Councilmember Stark spoke in support of the City's budgeting as well as making additional discretionary payments to CalPERS.

Councilmember Leano reminded all that the City's unfunded CalPERS liability still remains and asked that the City Council review the performance of the Section 115 Pension Trust within the next year.

Councilmember Reece spoke in support of the comments made by his fellow Councilmembers as well as the City's conservative budgeting approach.

Mayor Calaycay stated that he is grateful for a positive financial future.

Councilmember Reece moved to:

A. Allocate \$500,000 of the 2024-25 General Fund surplus to the City's Operating and Environmental Emergency Reserve, bringing the reserve balance to \$11,613,060 or thirty percent of estimated 2026-27 General Fund operating expenditures and transfers out;

- B. Allocate and appropriate \$1,000,000 of the 2024-25 General Fund surplus for an additional discretionary payment to CalPERS to pay down the unfunded liability on the City's employee pension plans;***
- C. Allocate and appropriate \$500,000 of the 2024-25 General Fund surplus for a contribution to fund the City's Section 115 Pension Trust; and***
- D. Allocate \$1,879,060 or any remaining 2024-25 General Fund surplus after completion of the annual audit to the City's Equipment and Facility Revolving Reserve;***

Seconded by Councilmember Medina, and carried on a roll call vote as follows:

AYES: Councilmember – Calaycay, Leano, Medina, Reece, Stark
NOES: Councilmember – None

ADJOURNMENT

Mayor Calaycay adjourned the regular meeting of the Claremont City Council at 8:11 PM. The next regular meeting of the Claremont City Council scheduled to be held on November 11, 2025, will be cancelled in observance of the Veterans Day Holiday. A Special City Council meeting will be held on Wednesday, November 12, 2025, at 6:30 PM, in the Claremont Council Chamber.

Mayor

ATTEST:

Deputy City Clerk