

**CLAREMONT TREE COMMITTEE  
MEETING MINUTES**

Wednesday, March 19, 2025 at 6:00 PM

City Hall Council Chamber, 225 W. Second Street, Claremont, California

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**CALL TO ORDER**

Chair Brower called the meeting to order at 6:00 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:**

COMMITTEE MEMBER: BINDER, BROWER

**ABSENT:**

COMMITTEE MEMBER: SIFUENTES

**ALSO PRESENT:**

Cari Dillman, Community Services Manager  
Dawn Ross, Senior Administrative Assistant  
Jeremy Swan, Community Services Director

**CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS** – None

**PUBLIC COMMENT**

Chair Brower invited public comment.

Dawn Ross, Senior Administrative Assistant, announced that no written public comment had been received.

Fred Roth, ISA-certified arborist, acknowledged that the current Tree Policies and Guidelines Manual requires trees to be inspected for quality prior to planting. Dr. Roth asked what practices are now in place to ensure that that occurs, because distorted and girdled roots are one of the primary chief reasons for tree failure.

Marc Wirtz, Claremont resident, requested removal of the City tree in front of his home because of his daughter's severe allergies and costly repairs to his sewer lateral.

There were no additional requests to speak.

Chair Brower closed public comment.

Cari Dillman, Community Services Manager, stated that the City is working with West Coast Arborists on a plan to bring nursery stock to the City Yard prior to planting for inspection by the City arborists.

**CONSENT CALENDAR**

1. Tree Committee Meeting Minutes of December 18, 2024

Chair Brower invited public comment.

Senior Administrative Assistant Ross announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Brower closed public comment.

***Committee Member Binder moved to approve the Consent Calendar, seconded by Chair Brower, and carried on a roll call vote as follows:***

**AYES:**                ***Committee Member – Binder, Brower,***  
**NOES:**             ***Committee Member – None***  
**ABSENT:**          ***Committee Member – Sifuentes***

## **ADMINISTRATIVE ITEM**

### **2. City Website Notification and Objection Procedures for Non-Emergency Removals**

Cari Dillman, Community Services Manager, provided a PowerPoint presentation.

Manager Dillman and Jeremy Swan, Community Services Director, responded to questions from the Committee regarding the schedule for posting removal notifications, methods of outreach for removal notifications, the 15-day response period, and plans to review the program and provide an update to the Tree Committee and the Community and Human Services Commission.

Chair Brower invited public comment.

Senior Administrative Assistant Ross announced that two written public comments had been received on this item.

Fred Roth asked about the process to raise objections to non-emergency removals.

Chair Brower closed public comment.

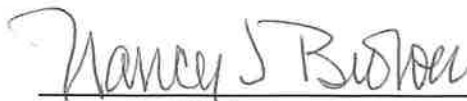
Manager Dillman stated that objections to non-emergency removals may be submitted via the City website or by email.

Manager Dillman responded to questions from the Committee regarding what information to include in objections, how objections are tied to specific trees, and what kind of follow-up/updates will be provided to people submitting objections.

***The Committee received and filed the report.***

## **ADJOURNMENT**

Committee Member Brower adjourned the meeting of the Tree Committee at 6:37 PM.

A handwritten signature in dark ink, appearing to read "Nancy J. Brower", written over a horizontal line.

Nancy Brower  
Committee Chair

A handwritten signature in dark ink, appearing to read "Dawn Bonnell Ross", written over a horizontal line.

Dawn Bonnell Ross  
Recording Secretary