

**Sustainability Committee
Meeting Minutes**

Monday February 23, 2026 – 5:30 PM
Alexander Hughes Community Center, Grove Room
1700 Danbury Road, Claremont, California

CALL TO ORDER

Chair Chinn called the meeting to order at 5:33 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: COMMITTEE MEMBER: CHINN, EBINER, HASKELL, HINES, MAY

ABSENT: COMMITTEE MEMBER: CONDON, DISTELRATH, LAM

ALSO PRESENT: Robin Heydman, Administrative Assistant
Kristin Mikula, Community Services Manager
Vincent Ramos, Associate Engineer
Jeremy Swan, Community Services Director

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS – None

PUBLIC COMMENT

Chair Chinn invited public comment.

Robin Heydman, Administrative Assistant, announced that no written public comment had been received.

There were no requests to speak.

Chair Chinn closed public comment.

CONSENT CALENDAR

Committee Member Ebiner pulled Item No. 1 from the Consent Calendar.

1. Sustainability Committee Meeting Minutes of November 17, 2025
Item removed from the Consent Calendar.

ITEM REMOVED FROM THE CONSENT CALENDAR

1. Sustainability Committee Meeting Minutes of November 17, 2025

Jeremy Swan, Community Services Director, clarified for the Committee the description of the Committee's discussion regarding Agenda Item No. 4 at the November 17, 2025 meeting.

Chair Chinn invited public comment on the Consent Calendar.

Administrative Assistant Heydman announced that no written public comment had been received on the Consent Calendar.

There were no requests to speak.

Chair Chinn closed public comment.

Committee Member Haskell moved to approve and file the regular Sustainability Committee meeting minutes of November 17, 2025, seconded by Committee Member Ebner, and carried on a roll call vote as follows:

AYES: Committee Member – Chinn, Ebner, Haskell, Hines, May

NOES: Committee Member – None

ABSENT: Committee Member – Condon, Distelrath, Lam

ADMINISTRATIVE ITEMS

2. Active Transportation Plan Update (Oral Report)

Les Brown, Alta Planning Consultant, provided a PowerPoint presentation.

Mr. Brown responded to questions from the Committee regarding data and input from emergency response teams; pedestrian versus cyclist collisions; walking and biking activity; how data was collected; short drive trip versus long drive trip data; traffic stress; methodology and data collected directly from the public, engagement and pop-up events, and virtual workshops; the type of feedback provided from interactive websites; development recommendations provided in public feedback; how recommendations are received and presented; bike lanes for kids to use while walking or riding to school; data specific to all locations in the presentation; school walk audits from the Grade K-8 public school sites; engagement with parents, staff, crossing guards, and administrators to get more accurate information regarding primary concerns for the schools; mapping existing bike lane routes; and connecting with neighboring jurisdictions.

Chair Chinn invited public comment.

Administrative Assistant Heydman announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Chinn closed public comments.

The Committee received and filed the report and asked that the presentation be posted to the City website.

3. Natural Gas Subcommittee Update

Kristin Mikula, Community Services Manager, provided an update from the Subcommittee regarding natural gas usage.

Manager Mikula responded to questions from the Committee regarding seasonal and annual fluctuations throughout the City, the Natural Gas Subcommittee's outreach to partners to pursue full electrification, hosting community dialogs, providing resources and information on home studies, home rebate programs, and available audits for homeowners.

Jeremy Swan, Community Services Director, Manager Mikula, and the Committee discussed the Committee's interest in advocating and endorsing sustainable dialogue throughout the City, abiding by the Brown Act when speaking on public platforms, how to sponsor or promote the Sustainable City Plan at City events, Sustainable Claremont's ability to confirm support of the City's sustainability goals because they are a partner agency identified in the Sustainable City Plan, and that information obtained from the U.S. Environmental Protection Agency and South Coast Air Quality Management District would be considered fact-based.

Chair Chinn invited public comment.

Administrative Assistant Heydman announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Chinn closed public comment.

The Committee received and filed the report.

4. 2025 Sustainability Annual Report Update (Oral Report)

Manager Mikula provided an oral report regarding data collected for the 2025 Sustainability Annual Report by Committee members and community partners.

Director Swan and Manager Mikula responded to questions from the Committee regarding American Rescue Plan Act funds received and E-bike voucher data being added to the annual report as accomplishments, draft indicators missing information from Caltrans for freeway data, and the 2024 Annual Report being added to the website.

Chair Chinn invited public comment.

Administrative Assistant Heydman announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Chinn closed public comment.

The Committee received and filed the report.

REPORTS (STAFF)

Director Swan announced that Committee Member Alan Medak did not reapply to be appointed to another term. The Committee now has one vacancy, and the City Clerk's Office will be coordinating interviews.

Director Swan stated that City Staff had a budgeting workshop with the City Council for the 2026–2028 budget years. Draft budget plans will be prepared for City Council adoption in June 2026.

Manager Mikula stated that the City is partnering with Sustainable Claremont for the Earth Day celebration to be held on April 19, 2026. The City's Arbor Day celebration and tree planting will be held on March 12, 2026 in partnership with participants at the Blaisdell Senior Center.

ADJOURNMENT

Chair Chinn adjourned the meeting of the Sustainability Committee at 7:07 PM. The next regular meeting of the Sustainability Committee will be held on Monday, April 20, 2026, at 5:30 PM.

Christopher Chinn
Chair

ATTEST:

Robin Heydman
Recording Secretary