

**INDEPENDENCE DAY COMMITTEE
MEETING MINUTES**

Thursday, January 23, 2025 – 7:00 PM
College Room - Alexander Hughes Community Center

CALL TO ORDER

Chair Stacey Caponigro called the meeting to order at 7:02 PM.

ROLL CALL

PRESENT STACEY CAPONIGRO, KRISTA CARSON ELHAI, CHARLIE GALE,
RANDY LOPEZ, CHRISTINE MOORE, BARBARA RUGELEY, JULIANNE
SALTZER

ABSENT NONE

ALSO PRESENT

Nancy Brower, Community and Human Services Commission Liaison
Melissa Vollaro, Recreation and Human Services Director
Kelly Love, Recreation and Human Services Coordinator
Amber Tudor, Program Coordinator

PLEDGE OF ALLEGIANCE

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

None.

PUBLIC COMMENT

Chair Caponigro invited public comment.

There were no requests to speak.

CONSENT CALENDAR

Chair Caponigro invited public comment on the Consent Calendar.

There were no requests to speak.

1. Independence Day Committee Special Meeting Minutes of October 1, 2024
Approved and filed the Committee Special Meeting Minutes of October 1, 2024.

Chair Caponigro moved to approve the Consent Calendar, seconded by Committee Lopez, and carried on the following vote:

AYES: Committee Member – Caponigro, Gale, Lopez, Moore, Rugeley,
Saltzer
NOES: Committee Member – None
ABSTENTION: Committee Member – Carson Elhai

ADMINISTRATIVE ITEMS

2. 2025 4th of July Schedule

Amber Tudor, Program Coordinator, reported that the 2025 4th of July schedule has been finalized. At the request of the Committee there will be a short Flag Raising Ceremony at 10:00 AM and Karen Rosenthal has been informed of the changes to the T. Willard Hunter Speakers Corner schedule and is supportive.

Chair Caponigro invited public comment.

There were no requests to speak.

The Committee received and filed the report.

3. 4th of July 75th Anniversary Update

Amber Tudor, Program Coordinator, reported that staff have met with Claremont Heritage about the 75th Anniversary, and they are still considering various ideas, including an oral history and displays. She also stated that fans, pins, and pens may be purchased as event giveaways.

Chair Caponigro invited public comment.

There were no requests to speak.

The Committee received and filed the report.

4. 4th of July Festival

Amber Tudor, Program Coordinator, reported on the traditional festival programming and asked the Committee for suggestions for the 2025 Festival.

Committee Member Rugeley suggested giant bubbles.

Chair Caponigro invited public comment.

There were no requests to speak.

The Committee received and filed the report.

5. 4th of July Theme

Amber Tudor, Program Coordinator, asked the Committee to provide suggestions for the theme of the 75th Annual 4th of July Celebration.

The Committee discussed potential themes and suggested including the words 75 and celebrate in the theme.

Chair Caponigro invited public comment.

There were no requests to speak.

The Committee received and filed the report.

6. Contest Regulations

Amber Tudor, Program Coordinator, reported on the potential revisions to the Contest Regulations.

Chair Caponigro invited public comment.

There were no requests to speak.

Chair Caponigro moved to approve the Contest Regulations, seconded by Committee Member Moore, and carried on the following vote:

AYES: ***Committee Member – Caponigro, Carson Elhai, Gale, Lopez, Moore, Rugeley, Saltzer***

NOES: ***Committee Member – None***

7. Fireworks Regulations

Amber Tudor, Program Coordinator, reported on the potential revisions to the Fireworks Regulations.

Chair Caponigro invited public comment.

There were no requests to speak.

Chair Caponigro moved to approve the Fireworks Regulations, seconded by Vice Chair Carson Elhai, and carried on the following vote:

AYES: ***Committee Member – Caponigro, Carson Elhai, Gale, Lopez, Moore, Rugeley, Saltzer***

NOES: ***Committee Member – None***

8. Honoree Reception Regulations

Amber Tudor, Program Coordinator, reported on the potential revisions to the Honoree Reception Regulations.

Committee Member Gale stated that U.S. Congressperson should be changed to U.S. Representative and that Assemblyperson should be changed to Assemblymember.

Chair Caponigro invited public comment.

There were no requests to speak.

Chair Caponigro moved to approve the Honoree Reception Regulations with the corrections, seconded by Committee Member Saltzer, and carried on the following vote:

AYES: ***Committee Member – Caponigro, Carson Elhai, Gale, Lopez, Moore, Rugeley, Saltzer***
NOES: ***Committee Member – None***

REPORTS

Staff

Melissa Vollaro, Recreation and Human Services Director, reported that staff are in the process of working on Fireworks Show agreements with Pomona College and Pyrospectaculars. Staff has also booked the band Pop Vinyl for the Fireworks Show. She also reported that staff is working on a photo shoot with past and current committee members.

Committee

No reports.


Liaison


Commissioner Nancy Brower reported that the Commission is working on tightening up CBO applicant regulations, interviewing for new Committee on Human Relations members, and updating the new Tree Policies & Guidelines Manual.

ADJOURNMENT

Chair Caponigro adjourned the meeting at 8:09 PM. The next regular meeting of the Independence Day Committee will be held on Thursday, March 27, 2025, at 7:00 PM in the Alexander Hughes Community Center, 1700 Danbury Rd, Claremont.

ATTEST:

 05/22/25
Stacey Caponigro
Chair


Amber Tudor
Recording Secretary