

# **CLAREMONT COMMUNITY AND HUMAN SERVICES COMMISSION MEETING AGENDA**

*"We are a vibrant, livable, and inclusive community dedicated to quality services,  
safety, financial strength, sustainability, preservation, and progress  
with equal representation for our community."*

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City Council Chamber  
225 Second Street  
Claremont, CA 91711



**Wednesday  
June 04, 2025  
7:00 PM**

## **COMMISSIONERS**

**BRISA SIFUENTES  
CHAIR**

**RUSS BINDER**

**NANCY BROWER**

**GREG GLASS**

**LAUREN ROSELLE**

**DEBORAH SCOTT TOUX**

**DIRK SILVA**

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Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/93017264737>. To listen via telephone dial (213)338-8477, Webinar ID: 930 1726 4737. The recorded meeting will be uploaded to the City website and archived.

### **OPTIONS FOR PUBLIC COMMENT:**

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

### **IN-PERSON LIVE COMMENTS**

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

### **E-MAIL/MAIL**

Written comments sent to the Community and Human Services Commission will be distributed to the Commission and imaged into the record of the meeting. Email: [dross@claremontca.gov](mailto:dross@claremontca.gov). Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - [www.claremontca.gov](http://www.claremontca.gov).

**For assistance, comments, or more information please contact Dawn Ross, Commission  
Secretary, (909) 399-5431.**

## CALL TO ORDER THE MEETING OF THE COMMUNITY AND HUMAN SERVICES COMMISSION

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

#### *Announcements:*

*Recognition of Outgoing Commissioner Greg Glass*

*Claremont Helen Renwick Library Updates*

### PUBLIC COMMENT

The Commission has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the Community and Human Services Commission. Members of the public will have the opportunity to address the Commission regarding all items on the agenda at the time the Commission considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the Commission from taking action on oral requests relating to items that are not on the agenda. The Commission may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

### CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The Commission may act on these items by one motion following public comment. Only Commissioners may pull an item from the consent calendar for discussion.

#### 1. COMMUNITY AND HUMAN SERVICES COMMISSION MEETING MINUTES OF MAY 7, 2025

**Recommendation:** Staff recommends the Community and Human Services Commission approve and file the Community and Human Services Commission meeting minutes of May 7, 2024.

**Attachment(s):** Draft 05-07-25 CHS Commission Meeting Minutes

#### 2. COMMITTEE MEETING MINUTES

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file the committee meeting minutes.

**Attachment(s):** 01-23-25 IDC Meeting Minutes

**3. TREE PLANTINGS AND REMOVALS FOR MARCH 2025**

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file the tree plantings and removals report for March 2025.

**Attachment(s):** Trees Planted by Address - March 2025  
Trees Removed by Address - March 2025  
Photos of Removed Trees - March 2025

**4. GIFT TO THE CITY - DRINKING FOUNTAIN**

**Recommendation:** Staff recommends the Community and Human Services Commission approve and accept the proposed donation, and direct staff to move forward with requesting approval from the City Manager and to work with Claremont Sunrise Rotary to facilitate the donation.

**5. COMMITTEE MEMBER RESIGNATIONS**

**Recommendation:** Staff recommends the Community and Human Services Commission accept the resignations of various committee members.

**Attachment(s):** Resignation Letter of Committee Member David Myers  
Resignation Letter of Committee Member Randy Lopez

**6. REVISIONS TO THE TEEN COMMITTEE POLICIES AND PROCEDURES**

**Recommendation:** Staff recommends the Community and Human Services Commission approve the revised Teen Committee Policies and Procedures.

**Attachment(s):** Revised Teen Committee Policies and Procedures with Tracked Changes

**ADMINISTRATIVE ITEMS****7. 2025 FOURTH OF JULY CELEBRATION UPDATE**

**Recommendation:** Staff recommends the Community and Human Services Commission receive an oral update on the 2025 Fourth of July Celebration.

**8. 2025 SUMMER SPECIAL EVENTS UPDATE**

**Recommendation:** Staff recommends the Community and Human Services Commission receive an oral update on the 2025 summer Special Events.

**CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

**REPORTS**

***Staff***

***Commission/Committee***

**ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT COMMUNITY AND HUMAN SERVICES COMMISSION WILL BE HELD ON, WEDNESDAY, JULY 2, 2025, AT 7:00 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, DAWN BONNELL ROSS, SENIOR ADMINISTRATIVE ASSISTANT OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON THURSDAY, MAY 29, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: JUNE 5, 2025