

**CLAREMONT COMMUNITY AND HUMAN SERVICES  
COMMISSION  
MEETING AGENDA**

*“We are a vibrant, livable, and inclusive community dedicated to quality services,  
safety, financial strength, sustainability, preservation, and progress  
with equal representation for our community.”*

City Council Chamber  
225 Second Street  
Claremont, CA 91711



Wednesday  
May 01, 2024  
7:00 PM

**COMMISSIONERS**

**BRISA SIFUENTES  
CHAIR**

**RUSS BINDER**

**NANCY BROWER**

**GREG GLASS**

**LAUREN ROSELLE**

**DEBORAH SCOTT TOUX**

**DIRK SILVA**

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/93017264737>. To listen via telephone dial (213) 338-8477, Webinar ID: 930 1726 4737. The recorded meeting will be uploaded to the City website and archived.

**OPTIONS FOR PUBLIC COMMENT:**

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

**IN-PERSON LIVE COMMENTS**

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

**E-MAIL/MAIL**

Written comments sent to Community and Human Services Commission will be distributed to the Commission and imaged and made available in the record of the meeting in the document archive which can be found on the City website: [www.ci.claremont.ca.us](http://www.ci.claremont.ca.us) Email: [dross@ci.claremont.ca.us](mailto:dross@ci.claremont.ca.us). Mail: PO Box 880, Claremont, CA 91711.

**For assistance, comments, or more information please contact Dawn Ross, Commission  
Secretary, (909) 399-5305.**

**CALL TO ORDER THE MEETING OF THE COMMUNITY AND HUMAN  
SERVICES COMMISSION**

## PLEDGE OF ALLEGIANCE

## ROLL CALL

## CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

### *Announcement:*

#### *Claremont Helen Renwick Library Updates*

## PUBLIC COMMENT

The Commission has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the Community and Human Services Commission. Members of the public will have the opportunity to address the Commission regarding all items on the agenda at the time the Commission considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the Commission from taking action on oral requests relating to items that are not on the agenda. The Commission may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

## CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine. The Commission may act on these items by one motion following public comment. Only Commissioners may pull an item from the consent calendar for discussion.

### 1. COMMUNITY AND HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES OF APRIL 3, 2024

**Recommendation:** Staff recommends the Community and Human Services Commission approve and file the Community and Human Services Commission regular meeting minutes of April 3, 2024.

**Attachment(s):** 04-03-24 Draft CHS Commission Regular Meeting Minutes

### 2. COMMITTEE MEETING MINUTES

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file the various committee meeting minutes.

**Attachment(s):** 12-13-23 Committee on Aging Meeting Minutes  
03-20-24 Tree Committee Meeting Minutes

### 3. TREE PLANTINGS AND REMOVALS FOR FEBRUARY 2024

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file the tree plantings and removals report for February 2024.

**Attachment(s):** Trees Planted by Address - February 2024  
Trees Removed by Address - February 2024  
Photos of Removed Trees - February 2024

4. **LANDSCAPE AND LIGHTING DISTRICT ENGINEER'S REPORT AND ANNUAL LEVY FOR FISCAL YEAR 2024-25**

**Recommendation:** Staff recommends the Community and Human Services Commission recommend that the City Council adopt a Resolution approving the Engineer's Report and ordering a levy of \$219.31/AU for Fiscal Year 2024-25.

**Attachment(s):** Resolution No. 2024-10  
Preliminary Engineer's Report

5. **SANITATION AND SEWER RATE INCREASE OF 3.0 PERCENT BASED UPON THE CONSUMER PRICE INDEX FROM MARCH 2023 TO MARCH 2024, EFFECTIVE JULY 1, 2024**

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file this report.

**Attachment(s):** Sanitation and Sewer Fee Summary 2024-25

6. **SEMI-ANNUAL REPORTING OF URBAN FOREST ACTIVITIES: JULY-DECEMBER 2023**

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file this report.

**Attachment(s):** Tree Plantings by Address - July - December 2023  
Tree Removals by Address - July -Dec 2023  
Excerpt from the Draft 04-17-24 Tree Committee Meeting Minutes

## **ADMINISTRATIVE ITEMS**

7. **URBAN FOREST UPDATE - 2023**

**Recommendation:** Staff recommends the Community and Human Services Commission receive and file this report.

**Attachment(s):** Excerpt from the Draft 04-17-24 Tree Committee Meeting Minutes

8. **CONTRACT CLASSES AND FACILITY RENTALS ORAL UPDATE**

**Recommendation:** Staff recommends the Community and Human Services Commission receive an oral update on Contract Classes and facility rentals.

## **CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

**REPORTS**

*Staff*

*Commission/Committee*

**ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT COMMUNITY AND HUMAN SERVICES COMMISSION WILL BE HELD ON, WEDNESDAY, JUNE 5, 2024, AT 7:00 PM IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, DAWN BONNELL ROSS, SENIOR ADMINISTRATIVE ASSISTANT OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON WEDNESDAY, APRIL 24, 2024, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: MAY 2, 2024